UNITED
NATIONS

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Secretariat

ST/SGB/1997/3
8 September 1997

SECRETARY-GENERAL'S BULLETIN

SENIOR MANAGEMENT GROUP

The Secretary-General, for the purpose of ensuring strategic coherence and direction in the work of the United Nations, promulgates the following:

Section 1
Establishment

A Senior Management Group (SMG) is hereby established to operate pursuant to the provisions set out in the present bulletin.

Section 2
Composition and functioning

2.1 The SMG is chaired by the Secretary-General and comprises:

The Deputy Secretary-General*
The Convenors of the four Executive Committees
The Under-Secretary-General for Peacekeeping Operations
The Under-Secretary-General for Management
The Under-Secretary-General for General Assembly and Conference Services
The Legal Counsel
The Under-Secretary-General for Communications and Public Information*
The Chef de Cabinet

United Nations High Commissioner for Human Rights
United Nations High Commissioner for Refugees
Director-General of the United Nations Office at Geneva
Director-General of the United Nations Office at Vienna

2.2 The Secretary-General of the United Nations Conference on Trade and Development, other heads of programme, fund or department and the executive

* Subject to approval of the post by the General Assembly.

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secretaries of the regional commissions will participate as needed when specific issues falling within their competence are discussed.

2.3 The SMG will meet regularly on a weekly basis. It will be serviced by a secretariat provided by the Executive Office of the Secretary-General.

Section 3
Objectives

3.1 The SMG will serve as the Secretary-General's cabinet and the central policy planning body. Its aim is to ensure strategic coherence and direction in the work of the Organization.

3.2 The SMG will advise the Secretary-General on all matters of policy that affect the Organization as a whole, and will also serve in a crisis management capacity.

3.3 The issues with which the SMG will deal will include:

(a) Considering strategic inputs for the United Nations legislative bodies;

(b) Recommending appropriate policies for dealing with complex challenges that cut across sectors and institutional boundaries;

(c) Monitoring the implementation of the reform package and any additional reform measures;

(d) Guiding the work of the Executive Committees;

(e) Providing advice to the Secretary-General on policy issues regarding his medium-term plan and programme budget submissions as well as in devising resource mobilization strategies;

(f) Commissioning policy papers and proposals from the Strategic Planning Unit of the Executive Office of the Secretary-General.

Section 4
Entry into force

The present bulletin shall enter into force on 8 September 1997.

(Signed) Kofi A. ANNAN
Secretary-General